



GRACE Training Academy

(Don't Believe in Us, But! Put Faith in Us!)

1 Month Public Speaking/Presentation Skills Training Program

	Course Name	Public Speaking/Presentation Skills
1	No. of Class per day	1
2	No. of Classes per week	5
3	Duration of 1 Class	1 Hour (approx.)
4	Total Fees of the Program	Rs. 2000/-

Public Speaking Program

Week	Syllabus
1	Public Speaking- Theory
2	Public Speaking- Theory Practical
3	Presentation Skills- Theory
4	Presentation Skills- Theory Practical

Public Speaking Syllabus

1. Introduction

2. Evolution of Public Speaking

3. Overcoming Fear of Public Speaking

4. Components of a Successful Speech

5. The Tree P's of a Successful Speech

Mastering Presentation Skills

1. Introduction to Presentation Skills

2. Before Presentation

3. During Presentation

4. After Presentation